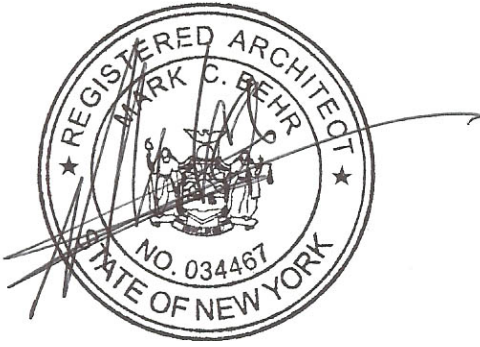

**Village of Irvington Town Hall
Exterior Façade Restoration & Repairs**



ADDENDUM NO. 1

DATE ISSUED: DECEMBER 23, 2014

ADDENDUM PREPARED BY: RICHARD HENRY BEHR ARCHITECT P.C.

CONTACT PERSON: MARK BEHR

The Addendum Forms Part of the Contract Documents, and Shall Be Included Therein.

All Contactors Submitting Proposals for the Above Named Project Shall Take Note of the Following Additions, Changes and Clarifications, in Connection with the Drawings and Specifications and Other General Documents. The Following Instructions have Precedence of Anything Contrarily Shown on the Drawings, or Described in the Specification Documents, and All Such Shall Be Taken into Consideration and Be Included in the Contractor's Bid. Acknowledge Receipt of this Addendum by Inserting its Number and Date on Page PF-2 of the Proposal Form. Failure to do so May Subject Bidder to Disqualification.

This addendum consists of changes to the Project Manual.

A. CHANGES TO PROJECT MANUAL:

1. Bid, Performance and Payment Bonds will be required for this project. In lieu of a Bid bond a bidder may submit a certified cashier's check in the amount of not less than 5% of the total amount of the bid.

Please see the revised pages attached to this addendum for specific changes.

- a. AB-1 Notice to Bidders
- b. AB-2 Notice to Contractors
- c. IB-1 Instructions to Bidders

Richard Henry Behr Architect P. C.

Project Name-Exterior Façade Restoration & Repairs
Village of Irvington, NY
December 23, 2014

Addendum #1

Village of Irvington Town Hall
Exterior Façade Restoration & Repairs

2. Appointments for detail inspections of Village Hall, including the windows, can be made by contacting Karen Buccheri at kbuccheri@irvingtonny.gov or 914-591-4356 for an appointment. Village Hall is generally available for inspection Monday through Friday between the hours of 9am and 4pm.

B. CLARIFICATION / CORRECTIONS TO THE DRAWINGS

-No changes to the Project Drawings are included in this Addendum.

Addendum #1 content:

- a. AB-1 Notice to Bidders
- b. AB-2 Notice to Contractors
- c. IB-1 Instructions to Bidders

Richard Henry Behr Architect P. C.

Project Name-Exterior Façade Restoration & Repairs
Village of Irvington, NY
December 23, 2014

Addendum #1

DIVISION 0: BIDDING AND CONTRACT REQUIREMENTS

SECTION AB: NOTICE TO BIDDERS

VILLAGE OF IRVINGTON
EXTERIOR RESTORATION TO IRVINGTON TOWN HALL
WESTCHESTER COUNTY, NEW YORK
CONTRACT NO 2014-05

A. NOTICE TO BIDDERS

1. Bids will be received by the Village Clerk of Irvington until **11:00 a.m. on January 14th, 2015** at the Village Hall, 85 Main Street, Irvington, New York 10533 for Contract No.2014-05. Bids can be mailed to Village Clerk-Treasurer Brenda M. Jeselnik for receipt on the bid date. In any event, bids must be received by the date and time specified above.
2. Attention of bidders is called to the requirements as to conditions of employment to be observed and minimum wage rates to be paid under the contract. **Bidders must include with their bid a bid bond acceptable to the village or a certified cashier's check drawn on a solvent bank in the amount of not less than 5% of the total amount of the bid. The bidder to whom a contract is awarded will ~~not~~ be required to furnish performance ~~or~~ and payment bonds.**
3. Plans, specifications and all information relative thereto may be secured at the Village Administrator's Office of said Village. The Village will not be responsible for full or partial sets of contract documents, including any addenda obtained from any other source.

The Board of Trustees reserves the right to waive any formalities and to reject any or all bids.

By order of the Village Board, Village of Irvington.

Village of Irvington

Brenda M. Jeselnik, Village Clerk-Treasurer

NOTICE TO CONTRACTORS

Village of Irvington
New York

Bids for the following construction work, Prime Contract No. 2014-05:

Exterior Restoration of Irvington Town Hall

will be received by the Village Clerk of Irvington, 85 Main Street, Irvington, New York, until **11:00 a.m. on January 14th, 2015**. Bids can be mailed to Village Clerk-Treasurer Brenda M. Jeselnik for receipt on the bid date. In any event, bids must be received by the date and time specified above.

If you intend to submit a proposal, **it is required that you attend a pre-proposal site visit scheduled for December 17th, 2014 @ 10 a.m. at the Irvington Town Hall, 85 Main Street, Irvington, NY.** If you are unable to attend this meeting, please contact Karen Buccheri, Assistant to the Village Administrator for an alternate time/date. Ms. Buccheri can be reached at (914) 591-4356 or KBUCCHERI@IRVINGTONNY.GOV.

The Irvington Town Hall is listed on the National Register of Historic Places. All work to be performed according to the Secretary of Interior Standards for Historic Preservation. Contractors with experience working on historic structures listed on the National Register of Historic Places or National Register eligible buildings will be taken into consideration.

Bidders must include with their bid a bid bond acceptable to the village or a certified cashier's check drawn on a solvent bank in the amount of not less than 5% of the total amount of the bid.

The successful bidder will ~~not~~ be required to furnish a performance **and payment** bonds. The Owner will retain 5% of the total contract payment for a maximum of 60 days to ensure proper installation of the materials specified in this contract.

The Village of Irvington reserves the right to waive any informalities in the bids; or to reject any or all bids. No bidder may withdraw their bid within forty-five (45) days after the actual date of the opening thereof.

All design questions should be directed to Richard Henry Behr Architect P.C., 1 Chase Road, Suite 206, Scarsdale NY 10583 Tel: 914-722-9020 Fax: 914-722-9009 Email: mark@rhbpc.com

VILLAGE OF IRVINGTON
OFFICE OF THE
VILLAGE CLERK-TREASURER

DIVISION 0: BIDDING AND CONTRACT REQUIREMENTS

SECTION IB: INSTRUCTIONS TO BIDDERS

1. The Owner, The Village of Irvington invites bids for Irvington Town Hall Exterior Restoration as described in the accompanying Contract Documents.
2. Bids, with the name and address of the Bidder contained thereon, will be received on or before **11:00 a.m. on January 14th, 2015.** Bids can be mailed to Village Clerk-Treasurer Brenda M. Jeselnik for receipt on the bid date. In any event, bids must be received by the date and time specified above.
3. **Bidders must include with their bid a bid bond acceptable to the village or a certified cashier's check drawn on a solvent bank in the amount of not less than 5% of the total amount of the bid.**
4. All bids shall be submitted on the Proposal Form provided or equivalent.
5. If you intend to submit a proposal, it is **required** that you attend a pre-proposal site visit scheduled **for December 17th, 2014 at 10:00 a.m. at the Irvington Town Hall, 85 Main Street, Irvington, NY.** If you are unable to attend this meeting, please contact Karen Buccheri, Assistant to the Village Administrator for an alternate time/date. Ms. Buccheri can be reached at (914) 591-4356 or KBUCCHERI@IRVINGTONNY.GOV.
6. The bidder agrees to commence work within 7 days of execution of contract or receipt of a Notice to Proceed or Letter of Intent or in a time sufficient to complete the job by 360 days from the date of the Notice to Proceed.
7. The Owner reserves the right to reject any or all bids and to waive any informalities in the bidding if it be in the Owner's interest to do so.
8. Purchases of building materials and supplies to be used on the project are entitled to exemption from the sales and use tax. Bidders are instructed to submit proposal on the basis that no sales or use taxes will be imposed on purchases of building materials used in connection with the project.
9. The successful bidders shall be required to maintain and submit certificate for such insurance as specified.